Paperhouse value ™

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Order Form 訂購單

選購後請將訂單傳真至本公司，本公司會在兩個工作天內回覆確認訂單。
PLEASE FAX US THE FILLED ORDER FORM, ORDER CONFIRMATION WILL BE MADE WITHIN TWO DAYS.

Order can be placed via the above means.
客戶可經以上電話，傳真，電郵或網上訂購。

Please copy this order form or contact us for order confirmation.
此訂單表格可影印使用或歡迎來電訂購。

Categories 賀咭類型	Item No. 貨號	Quantity 數量
e.g. BG	*123*	*10*

Total Quantity 數量合計 _____

*Please select two more greeting card designs in case of stock unavailable.
*請多選兩款賀咭款作後備，以防所選咭款存貨不足：
1) _____
2) _____

Categories 賀咭類型

BG	— Birthday card	生日咭	GD	— Congratulation card	祝賀咭
VT	— Invitation card	邀請咭	WD	— Wedding card	結婚咭
IN	— Insurance card	保險咭	NB	— New born baby card	新生咭
GW	— Get well card	慰問咭	HH/HF	— Blank inside card	心意咭
TH	— Thank you card	致謝咭			

Company Information 公司資料

Order Date 落單日期：_____ Invoice No. 貨單編號：_____
（＊由本公司填寫）

Customer Code
客戶編號(即客戶的手提電話號碼)：_____

Co. Name
公司名稱：_____

Client 客戶：_____ Tel 電話：_____

Contact 聯絡人：_____ Tel 電話：_____

Fax 傳真：_____ Mobile 手電：_____

Address 地址：_____

Email 電郵：_____

信封款式選擇

S size White 淨白色(額外@HK$0.30)	_____ (個)	S size Pink 淨粉紅色(額外@HK$0.30)	_____ (個)
R size White 淨白色	_____ (個)	R size Pink 淨粉紅色	_____ (個)
A) Peaceful Blue 藍色和平	_____ (個)	B) Fairytale Pink 粉紅童話	_____ (個)
C) Feather 羽毛	_____ (個)	D) Mint Green 清新草綠	_____ (個)
E) Pink Romance 粉紅浪漫	_____ (個)	F) Classic Floral 古典花紋	_____ (個)
G) Mysterious Purple 紫色魅力	_____ (個)	H) Simple Stripe 簡約線條	_____ (個)
		Total Quantity 合計:	_____ (個)

*Minimum order quantity for envelope only is 200pcs per order.
*如須淨訂信封，淨信封訂量須每訂單不少於200個。

訂貨須知

1) 產品訂購量最少為每款10個以上，每張訂單產品數量不少於50個(適用於本公司批核之行業或客戶)。
Minimum order quantity for card is 10 pcs/design and 50 pcs/order (For approved industries or clients).
2) 產品訂購量最少為每款200個以上及每張訂單產品數量不少於200個(適用於其他行業或客戶)。
Minimum order quantity for card is 200 pcs/design and 200 pcs/order (For other industries or clients)
3) 以上產品均以現金/支票(不收期票)交易，款項須於收貨前或收貨時付清，不予掛帳，支票抬頭請寫“Paper House Ltd.”或“紙藝軒出版有限公司”。
C.O.D. payment, no credit for orders. Payment should be made by cash or cheque (no post-dated cheque is accepted). Please write cheque payable to “Paper House Ltd.” or “紙藝軒出版有限公司”.
4) 確認後送貨，如未能即時付款，客戶需自行到本公司取回貨物或須付額外附加費用(每單@HK$50.00)。
Delivery will be made once order is confirmed. If C.O.D can not be made, client is responsible for goods pick up or additional delivery cost of @HK$50.00/order is needed.
5) 送貨後如發現有任何問題，請於三個工作天內致電本公司，逾期恕不受理。
For any queries regarding the delivered order, please contact us within three days after delivery.
6) 送貨地點必須為商業大廈，其他地點須與本公司確認。
Delivery to be made to commercial buildings , other deliveries to be confirmed with us.